



# Meeting Agenda

**Participants: UC Merced**

Jeff Gilger	James Brugger
Fran Telechea	Chou Her
Allison Costa	Jon Lampman
Phil Woods	Rosa Manzo
Maggie Saunders	Heather Bortfield
Mike McLeod	Sidra Goldman-Mellor
Gregg Camfield	Trevor Hirst
Deborah Wiebe	John Jackson
Thelma Hurd	Margorie Zatz
Nancy Burke	Josh Reinhold
Erin Webb	Jodon Bellofatto
Joan Holmquist	James Zimmerman
Roy Hogle	Jim Whalen
Aparupa Sengupta	Sarah Frey
Bobbi Henderson	

**Date:** January 12, 2021  
**Project:** UCM Health & Behavioral Sciences Programming  
**Project Number:** 2019053  
**Copy to:** File

**SCB**

Tim Stevens  
Matt Pietras  
Bryan Irwin

**GL Planning**

Martin Gicklhorn

**From:** Matt Pietras  
**Purpose:** Programming Kick-Off / Orientation Meeting  
**Location:** Web Conference

**Attachments:** N/A

<b>Time</b>	<b>Agenda Item</b>	<b>Presenter / Lead</b>
5 min	<b>Introductions</b>	UCM initiates
5 min	<b>Overview of the Project &amp; Objectives</b>	UCM
15 min	<b>Programming / Site Design Schedule and Process</b> A. Steering & Dept Sub-Committees organization and purpose B. Communications Protocol C. Meeting and Workshop purpose, goals, and cadence	SCB
30 min	<b>Program Orientation / High-Level Verification</b> A. Review Program Space List 1. High level introductory discussion of basic requirements of program elements and how it fits into the overall program. 2. Discuss how the program element relates with other program elements (group program elements as appropriate)	SCB, GLP
5 min	<b>Confirm Next Steps</b> A. Review any Actionable Items B. Confirm Meeting and Workshop dates upcoming	SCB & UCM