

4/16 Attendees:

UC Merced: Allison Costa, Bobbi Henderson, Heather Bortfeld, Nancy Burke, Matthew Zawadzki

SCB/GLP Team: Martin Gicklhorn

4/16 Meeting Notes shown in Bold Italicized Text:

1. Program Space Requirements:

- A. #77 - 2 Interview Rms @ 150 ASF each (seat 6-8)
- B. #78 - 2 Interview Rms @ 120 ASF each (seat 4-6)
- C. #79 - 1 Waiting Area @ 140 ASF
- D. #80 - 1 Reception Area @100 ASF
- E. #81 - 1 Conference Rm @ 200 ASF (seats 8-10)
- F. #82 - Internal Circulation @ 244 ASF

2. General:

- A. Is the Soc Sci Interview Suite a Core Lab to be shared by Psych and PH? Response: Yes. Who will manage it? Will there be any staff? Responses: Details of SS Interview Suite Business Model have not yet been worked out. Will the Suite require any desk space associated with it? Response: No
- B. Should the Social Sciences Interview Suite be located near the Building Entry/Lobby? Response: Yes, if possible.
- C. Is the Soc Sci Int Suite a lockable separate suite or just an area of the building with the rooms nearby? Response: It should be a lockable suite.
- D. What are hours of use? Response: Normal school hours plus evenings and weekends
- E. What other functions is the Soc Sci Int Suite related to? Response: No strong relationship to any other building functions
- F. Suite Security: Suite Entry door(s) to have a card reader. ***The door from the Reception/Waiting Area is not to have a card reader. The door to the restroom off of the Reception/Waiting Area is to not have a card reader.***
- G. ***Suite Restroom: A single occupancy Gender Neutral Restroom that opens into the Suite was requested. This will allow participants to use the restroom without the need to leave and get***

back into the Suite card reader door. The restroom should have a fold-down diaper change station.

3. Basic Overall Room Uses and Layout:

A. 150 ASF Interview Rooms for 6-8:

1. Who is being interviewed? For what purposes? Response: Possibly also to be used for focus groups and workshops. How long do interview sessions last? Are refreshments served? (If so, what?) Response: Possibly refreshments in room but not in waiting area.
2. Table and chairs or just chairs in room? Response: One room with tables and chairs and one with more comfy furniture. A small child's table in a corner was also requested. ***The table for the child could be a folding table stored somewhere else in the Suite or within each Interview/Conference Room. A table surface that was mounted to the wall and hinged up to open was also mentioned as a possibility.***
3. Reconfigurable room arrangement with small 2 person tables (like desks)? Response: This approach might work for the room with the table and chairs but not for the room with more comfy furniture.
4. Any display or recording equip? If so, what? Response: Audio only and they do not want any built-ins as it is too difficult to change out when it is broken or technology changes. A floor box somewhere near the center of the room is a good idea. ***Whiteboards on walls of table/chair type Interview Rooms is wanted. Elec and Telecom for possible future flat display is also wanted.***
5. What should the "feel" of the room be? Response: Comfy furniture room should have a home-like feel and the tables and chairs should have a conference room feel. ***The comfy furniture rooms should have furniture that is cleanable such as faux leather or similar level of cleanability.***
6. No windows or are windows OK? Response: Having exterior windows in the rooms is preferred but windows should have blinds or shades for light control.
7. Acoustical isolation? What level? Response: The rooms should have very good acoustics and there should be sounds coming from outside the rooms that distract conversations inside the rooms. Structural-to-structure walls with 5/8" gypsum board on both sides (and possibly 2 layers 5/8" on one side) or acoustically equal) are preferred. Doors should be solid core and have acoustical gaskets and auto door bottoms.
8. Window in door OK? Response: OK, if can be made private.
9. Room lighting? Response: Lighting should be warm in temperature and dimmable.

10. Intensity of use? How frequent and at what days/hours? Response: The suite and interview rooms are expected to be used intensively
11. Room security? Response: lockable doors with “in-use” indicator (room signage with slider or equivalent).
12. Room Finishes:
 - a. Ceiling: Acoustical Response: Acceptable (this assumes the walls around the room extend from structure to structure)
 - b. Walls: Painted Gypsum Board Response: Acceptable
 - c. Floor: Carpet? Response: A washable floor is preferred.

B. 120 ASF Interview Rooms for 4-6:

Responses to the questions above for the 150 SF Interview Rooms are the same for the smaller (120 ASF) Interview Rooms. There should be one 120 SF Interview Room with a table and chairs and one with more comfy living room type furniture.

C. Waiting Area (140 ASF):

1. Type of furniture? Response: Durable waiting room type furniture. Make as good looking as possible but it must be durable.
2. How many people to be accommodated with seating? Response: As many as possible. Assume that there could be two meetings at a given point in time. ***Seating for 17-19 are shown on the Program Sketch Plans and the 2nd Breakout Mtg. for the Suite. That was adequate to the departmental reps attending the meeting.***
3. Exterior Windows (natural light) OK? Response: Windows are acceptable and preferred but the line of sight into the room must be controllable with blinds or shades.
4. Open to view from building circulation OK? Response: No clear glass view from a public area into the waiting area. Frosted or obscure glass would be acceptable.
5. Waiting Area Finishes? Response: Similar to the Interview Rooms. Consider very durable or washable carpet tiles as well as resilient flooring options.
6. Should there be a TV in the Waiting Area: Response: No
7. Does any consenting take place in the Waiting Area? Response: No, the consenting or release takes place in the Interview Rooms. ***4/16: Possibly consenting would take place in the waiting area if only one group was present.***

D. Reception Area (100 ASF):

1. Directly adjacent to and open to waiting area? Response: Yes
2. Separated from Waiting Area with service window or more open arrangement? Response: The Reception Area should not be a separate room from the Waiting Area. There should not be a service window. The reception desk should be within the Waiting Area or in an alcove off the Waiting Area.
3. Will this be a staffed reception area? Reception desk? Or will it be a hotel desk for whomever is. Response: The reception desk will be staffed by researchers when interviews are scheduled. Reception desk should be a desk where a person staffing it could get some work done on a computer when they are at the desk.
4. Reception Area Finishes? Response: Same as Waiting Area

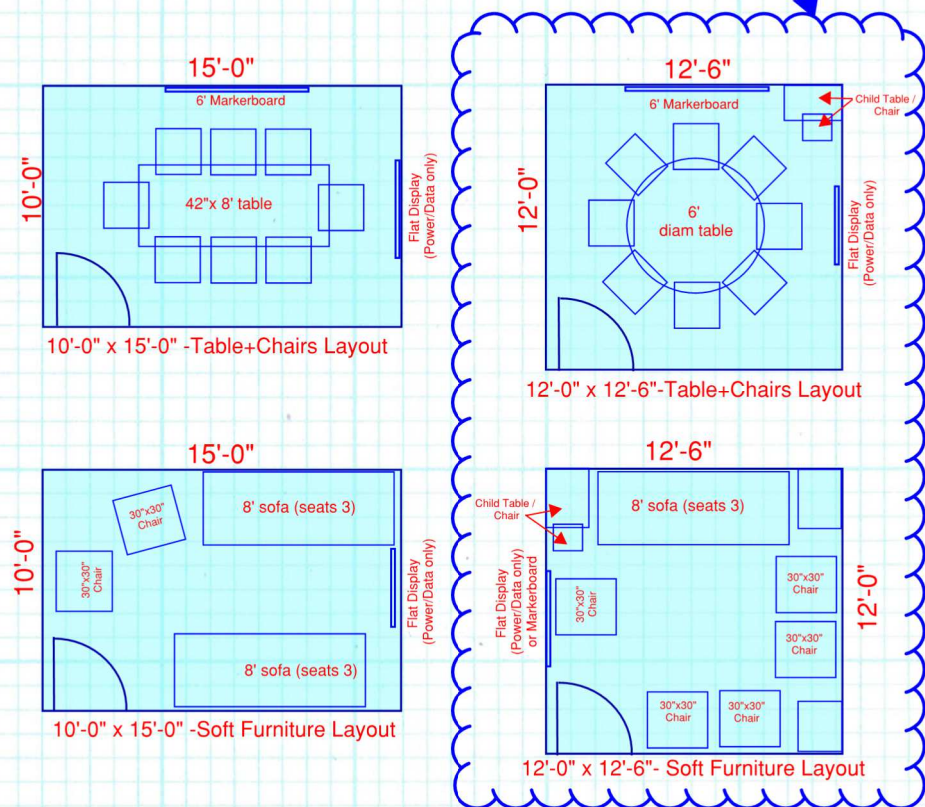
E. Conference Room (200 ASF): (seat 8-10):

1. Conventional table or group of tables? Response: The room should have a standard conference room table and chairs.
2. AV requirements? Response: A whiteboard and setup for a flat display on the wall with wiring from floor box under table to tabletop and to wall behind the flat display. (nothing special)
3. Anything Else? Response: The Conference Room will serve as a large interview/focus group room. There should be a small table and chair in this room for a child similar to the Interview Rooms.
4. Room Finishes? Response: Conference Room should have similar acoustical isolation and finishes as the Interview Rooms.

F. Internal Circulation (244 ASF):

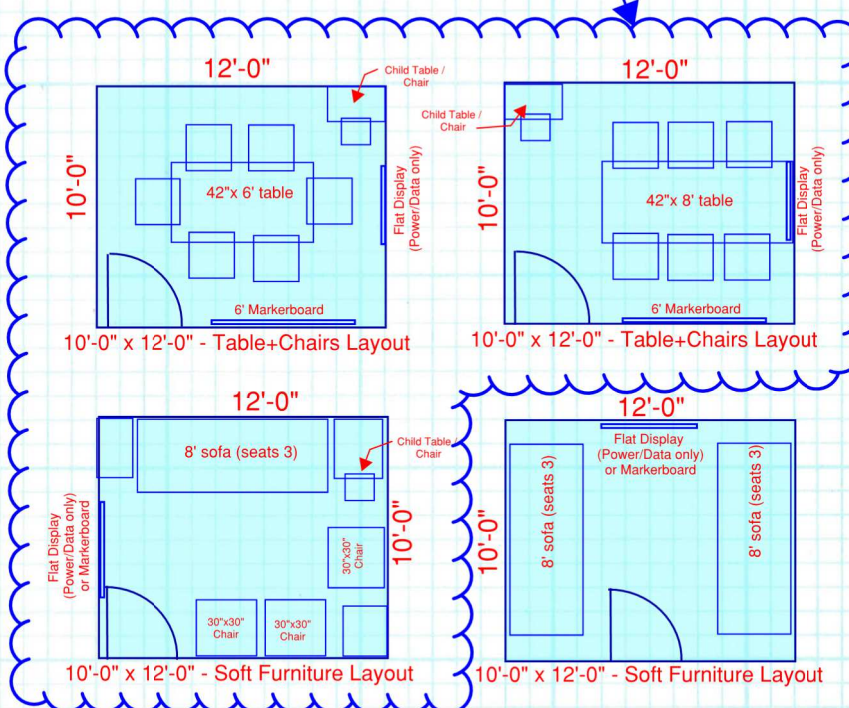
1. Open to waiting area or secured from waiting area? Response: There does not need to be security door between the Waiting Area and the Internal Suite Circulation leading to the Interview and Conference Rooms ***but a wall/door for acoustical separation of the Reception/Waiting Area (which could be noisy) from the Interview Suite Area was requested.***
2. Finishes? Response: Finishes in the Internal Circulation are to be the same as in the Waiting Area.

These were the preferred room configuration options at the 2nd Program Breakout Mtg.



Psychology - Social Sciences Interview Suite
#77 - (2) Interview Rooms @ 150 ASF each-seat 6-8
 1/8" = 1'-0"

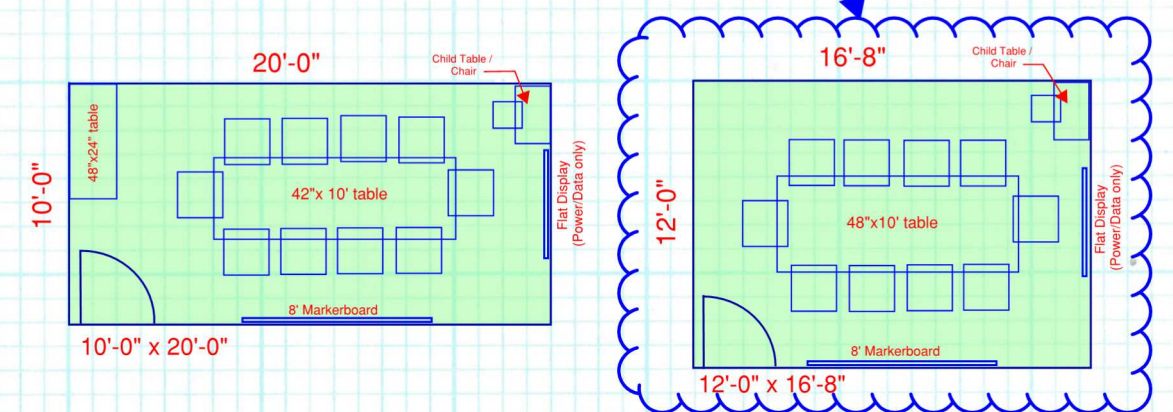
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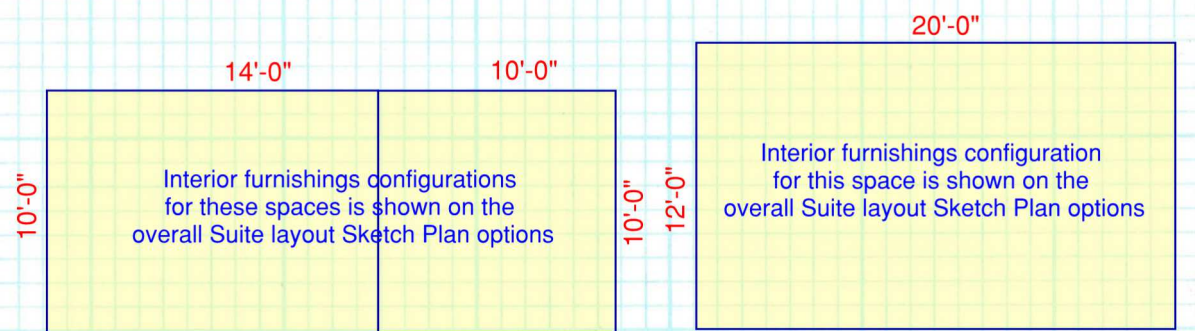
Psychology - Social Sciences Interview Suite
#78 - (2) Interview Rooms @ 120 ASF each-seat 4-6
 1/8" = 1'-0"

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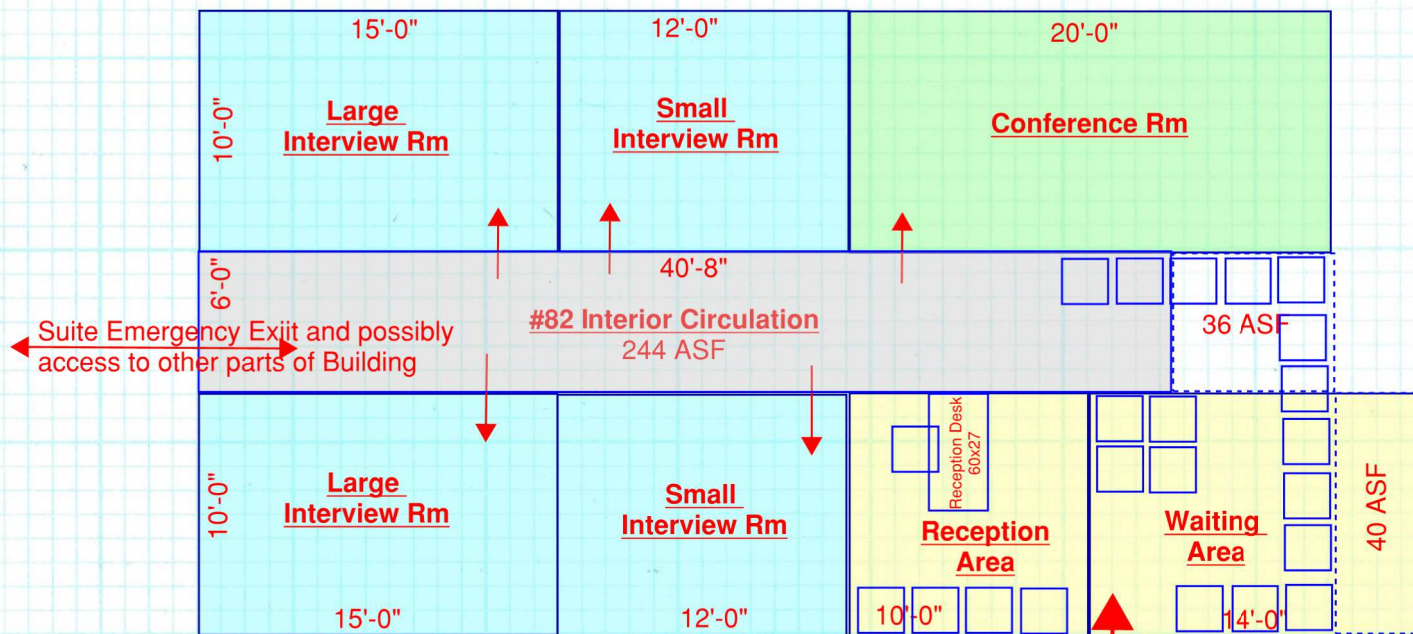


Psychology - Social Sciences Interview Suite
#81 - (1) Conference Room @ 200 ASF
 1/8" = 1'-0"

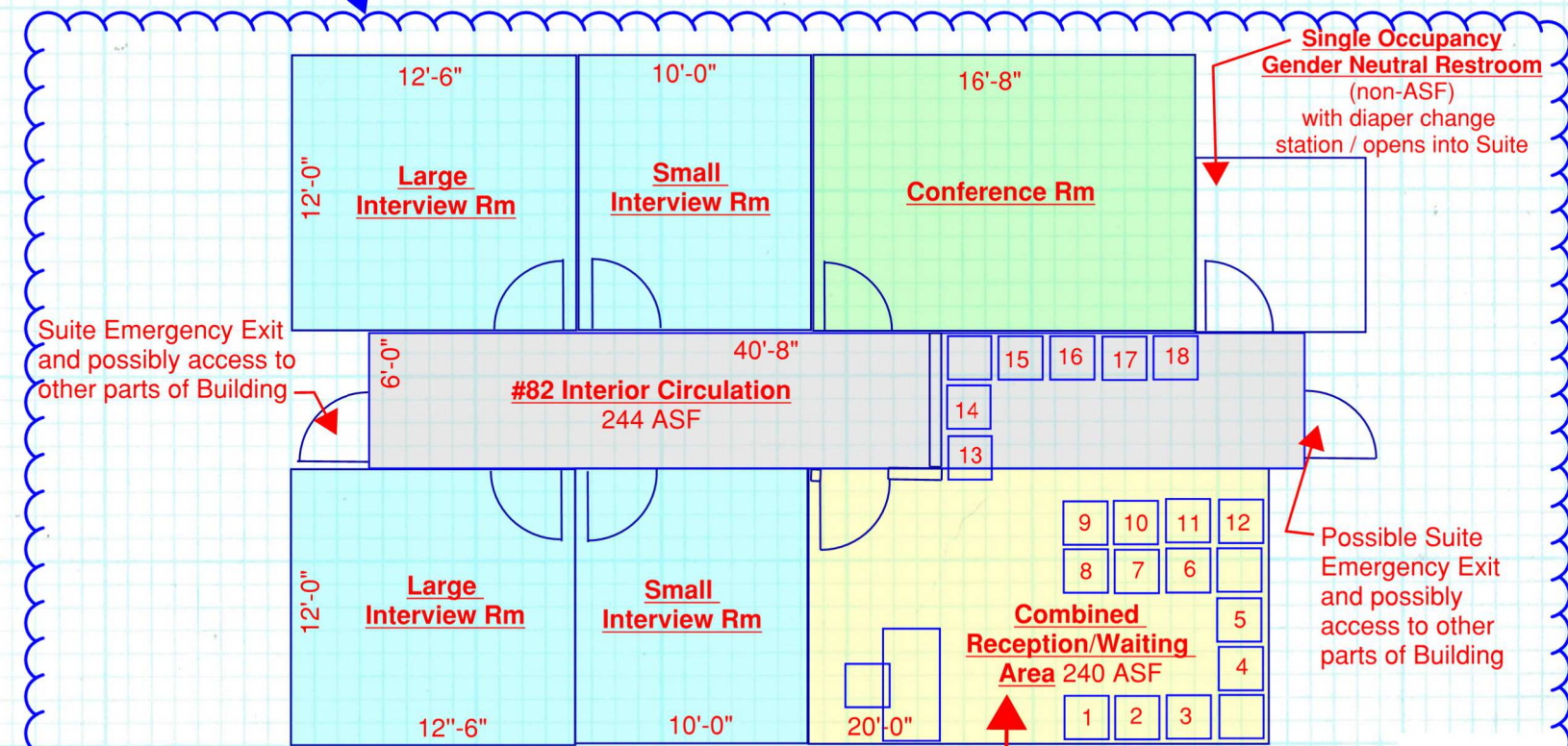


Waiting Area 10'-0" x 14'-0"
 Reception 10'-0" x 10'-0"
 Combined Waiting/Reception Area 12'-0" x 20'-0"

Psychology - Social Sciences Interview Suite
#79 Waiting Area @ 140ASF + #80 - Reception Area @ 100 ASF
 1/8" = 1'-0"



Psychology - Social Sciences Interview Suite
#77-#82 Test Fit based on a 10'-0" Planning Module
 1/8" = 1'-0"



Psychology - Social Sciences Interview Suite
#77-#82 Test Fit based on a 12'-0" Planning Module
 1/8" = 1'-0"