



## UC Merced HBS Bldg Meeting Minutes

**Participants: UC Merced**

Allison Costa  
Maggie Saunders  
Bobbi Henderson  
Erin Webb  
Joshua Reinhold  
Jodon Bellofatto  
James Zimmerman  
Sara Frey  
Jim Whalen

Thelma Hurd  
Joan Holmquist  
Jeff Gilger

**Date:** January 13, 2021  
**Project:** UCM HBS Bldg Programming  
**Project Number:** 2019053.001  
**Copy to:** Invitees not Present, File

**SCB**

Matt Pietras  
Bryan Irwin

**GL Planning**

Martin Gicklhorn

**From:** Matt Pietras

**Purpose:** Instructional Delivery  
Sub-Ctte Mtg

**Location:** Web Conference

**Attachments:** Space Program w/questions

Item	Discussion	Action
1	<p>Led by Joan, UCM provided an overview of the goals and key interests for the campus as it relates to instructional delivery.</p> <p>Key challenges mentioned include considerations for distance learning, and technology adaptations needed (incl. AV systems) to accommodate it. UCM needs to consider how teaching would occur beyond "Zoom" meetings, such that classes like Microanatomy can be effectively taught.</p> <p>A successful delivery of instructional space would provide for flexible space where possible and would limit specialized design of spaces when feasible.</p>	
2	<p>SCB inquired about spaces that the sub-committee feels would be good precedents to consider. UCM indicated there are some models of instructional space that the campus already has as precedent, but there are others beyond the institution, including at U of Illinois and UC Irvine – large interactive classrooms, hybrid classroom/lecture spaces, and large collaboration-focused spaces. A list of recommendations from UCM would help SCB/GLP in its program efforts.</p>	<b>UCM to recommend instructional spaces to visit or research.</b>
3	<p>Using a spreadsheet tool, SCB/GLP reviewed the Instruction Spaces program at a high level as it understands it, based on its analysis of the Regent's approved program.</p> <p>A few sample program spaces were discussed, including Computer Labs. UCM noted that these should be Dual Boot, but that the requirements are evolving. How computer labs are designed (esp. the technology), may be</p>	

The above constitutes the writer's understanding of the items discussed and decisions reached. Should any of the participants disagree with this meeting record, contact the writer in writing within five days of the date of this document. Otherwise, the meeting minutes shall stand as the official record of the meeting described above.



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	<p>informed by what apps the building occupants would need. The design of spaces must take into consideration pedagogy and what faculty plan to teach. Furthermore, an understanding of the expectation of each department/program's use of these spaces is essential.</p> <p>School of Engineering should be involved in the discussion of the programming of the Computer Labs.</p>	<b>UCM will include appropriate stakeholders.</b>
4	<p>SCB/GLP requested that the sub-committee report on the following within one week:</p> <ul style="list-style-type: none"> <li>• Confirmation that the program spaces identified in the spreadsheet are generally correct. Identify missing or unanticipated program spaces and quantities.</li> <li>• Prepare responses to questions posed which would aid SCB/GLP in better understanding what criteria should be included in the detailed programming of these spaces, including vision for the particular spaces noted.</li> <li>• Identify who should participate in detailed space programming sessions to provide SCB/GLP with input on the specific space needs.</li> </ul>	<b>UCM sub-committee</b>
5	<p>Allison will distribute the program spreadsheet to the sub-committee, assist with the above requests, and help schedule the detailed program breakout sessions.</p>	<b>UCM</b>

End of notes.

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